

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday May 8, 2017

- 1) Call to order/Pledge at 7:00 PM
- 2) Roll Call - Kim Lancaste (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (Y)
- 3) Inauguration of the new board members
- 4) Approval of Agenda - Tom motions to approve agenda Kristy seconds
- 5) Minutes for the April 10, 2017 - Tom motions to approve Mark seconds
- 6) Treasurer Report - Matt gave Report. Tom motions to approve treasurer Report Les Bonnell seconds. All in favor.
- 7) Village Account Payables - Tom motions to pay bills with an addition to paying Chrissy as the water biller, batteries for the generator, and deleted the tree bill and giving it to Karen. Mark seconds. Roll call vote: Kim L. (Y) Mark (Y) Kristy (Y) Les B. (Y) Les K. (Y) All in Favor.
- 8) Business from the floor - Visitor Recognition - Karen Bonnell in the gallery.
- 9) Committee Reports
  - a) Water - Joy is coming for the EPA Inspection water reports. Brad has a few things for Hugh to do before they come.
  - b) Park/Village - Mulch to be ordered and shared with the village and celebration garden. Les K. motions to purchase three yards of mulch. Tom seconds. Kim L. (Y) Mark (Y) Kristy (Y) Les B. (Y) Les K. (Y) All in Favor.
  - c) Tree - Karen informed Arbor Day proclamation us of the events that took place on April 28, 2017 Steward School. The tree city sign on edge of town needs to be repaired. Hugh to fix.
- 10) President gave report.
- 11) Old Business
  - a) Special Meeting - Les B. motions to approve Special Meeting minutes from May 2, 2017. Tom seconds.
  - b) Possible Alley vacate - Alley by cemetery is to be vacated to the cemetery. Hugh is following up about a few markers. School Ave. vacate - Steve Paulson would like 10 foot. Hugh to prepare paperwork and have ready for June meeting.
  - c) FOIA and Open Meeting act - Les K, Hugh, Tom, and Kim still need to complete.
  - d) Village Publicity - Nothing to add as of now. Will wait until committee is formed.
  - e) Truck Traffic - Hugh Spoke to Dave Anderson about a few different options.
  - f) Fiscal 2017/2018 Projects - Need to have Water and Property meetings to see what projects they would like to have done.
  - g) Speed Signs - Kristy contacted three different companied and got quotes. Tom recommended Keeping signs under village property and is to be discussed next month.

12) New Business

- a) Proposed Municipal Chief Executive Office - put on hold for now. Les K. tabled until next meeting. Mark seconds.
- b) Committees - Technology along with website is Kristy Pavlak, Kim Lancaste, Mark Jensen, Karen Bonnell. Mark Jensen is added to the water committee and made Chairman of the Park and Village committee. Kristy is added to the Ordinance Committee. Grant committee is Kristy, Dawn Andermann, and Kim Lancaste. Finance is Les Bonnell, Tom Brown, and Kristy Pavlak but will still keep doing the bills the same.
- c) Village Attorney - Hugh is sending a letter to Mr. Whitcombe say we no longer need his services. Les K. motions to let go of Mr. Whitcombe and hire Mr. Foster. Mark seconds. All in favor.
- d) Other Forms of Payment - Chrissy to look into accepting credit cards. Mark motions to move to technology Kristy seconds.
- e) Village Website - Updates to be done. Mark and Kim to handle updating website.
- f) Annual Appropriation Ordinance - Les K. motions to approve Appropriation Kim seconds. All in Favor.
- g) Items for letter needed - Possibly photos from awards ceremony, residents updating contact information for the village, and new trustees.
- h) Update Printer - Mark would like to see all four printers replaced with just one. Mark to get info on printer options. Hugh suggests have technology meeting. Mark would like to table to next meeting. Les K. and Kim seconds.
- i) Book Libray - Les K. motions to let Coated Sand Solutions to install their top pick book library in front of the hall. Kim seconds.

13) Next Meeting June 12, 2017

14) Kristy moves to adjourn regular meeting Les B. seconds at 9:08 PM.