

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday April 8, 2019

- 1) Call to order/Pledge at 7:04 PM
- 2) Roll Call - Kim Lancaste (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (late)
- 3) Agenda - Kim would like to add Website to ordinance on whether to vote for a new site, Hugh would like to add the following : water committee - #1- Brad working on CCR and Hugh is completing the water survey and also add under water committee hydrant signs and legislative updates. Under Park/Village Hugh would like to add clarification on permit fees and possible concrete pre-purchase. Kim motions to approve the agenda with the changes and Tom seconds.
- 4) Minutes from March 11, 2019 - Les B. mentions Tom and Marks vote were not included in #8 Committee #2, Chrissy to add their vote. Tom motions to approve updated minutes. Les B. seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. The \$56 on water fund for January needs to be moved to legal fees. The total for legal fees is \$132. Les B. motions to approve Treasurer report. Mark seconds. All in Favor.
- 6) Business from the floor - Zach Burkhart and Karen Bonnell in gallery.
- 7) Committee Reports
 - a) Water
 - 1) Brad is working on CCR and Hugh is completing the water survey.
 - 2) Hydrant flushing - will take place Saturday evening April 13, 2019 on the North side about 4:30. Hydrant flushing signs tabled until next month.
 - 3) Chlorine Scale - current one is non fixable. Hugh is asking board to for new chlorine scale this fiscal in the amount of \$2500. Tom motions to spend up to \$2500 on chlorine scale. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) All in Favor.
 - b) Park/Village -
 - 1) Gravel - Les B. motions to prepay \$1,000 to Macklin for gravel and Tom seconds. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) All in Favor.
 - 2) Expression Family Swing - Currently being worked on by Tom to order.
 - 3) Celebration Garden discussion - Irrigation to be put in for the amount of \$400 already previously approved, looking at possibility at new benches is tabled until next month, and Karen also had soil tested to see what is wrong with soil and why things are not growing.
 - 4) Clarification of permit fees - Les B. tables until next board meeting to look at permit fees. Tom seconds.
 - 5) Concrete Sidewalk Prepay - Tom motions to prepay \$2,000 to Regional Ready mix. Mark seconds. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.

- c) Publicity - New trustees coming in, Easter Egg Hunt, and hydrant flushing.
 - d) Technology Department - Tom motions to have Ashton Computer to take charge of website for \$650 a year. Kristy seconds. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in favor. Other forms of payment will be discussed next month.
 - e) President Report - Hugh gave a verbal report.
- 8) Old Business -
- a) Feral cats - Hugh to set traps.
 - b) Intergovernmental Agreement with Rochelle already discussed in Presidents report.
 - c) Easter Egg Hunt - April 20, 2019 at 9am at the park.
 - d) Arbor Day Assembly to be held on April 26, 2019 at 8:45.
- 9) New Business
- a) Ethics - notice was giving by Municipal league and attorney that we need an ethics commission and advisor. Hugh to look into.
 - b) Volunteer Insurance Renewal - Tom motions to renew Volunteer Accident Insurance infor \$500. Mark seconds. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
 - c) Gravel for alleys - Les B. tabled until next meeting
 - d) Easter egg Hunt - Chrissy asked for possible donation leads. Fire Department recently donated and Kim mentioned that her company would contribute.
- 10) VAP - added Macklin for \$1,000, Regional Ready Mix for \$2,000, Ashton Computer for \$650, Insurance Risk Partners for \$500, Frontier Lunch for \$39.96, \$254.20 for social security \$59.45 for Med to general fund and Water fund had \$2500 for scale purchase, PDC bill (Hugh to call for amount), and \$93 for social security and \$21.75 for Med. Les K. motions to pay bills as previously stated Tom seconds. Kim (Y) Mark (Y) Tom B. (Y) Kristen (Y) Les B. (Y) Les K. (Y)
- 11) Next Meeting May 13, 2019 at 7:00 PM.
- 12) Les K moves to adjourn regular meeting Kim seconds at 8:28 PM.