

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday February 8, 2021

- 1) Call to order/Pledge at 7:00 PM
- 2) Roll Call - Kim Lancaste (Zoom) Bonnie (Absent/Sick) Chris B.(Y) Kristen (Zoom) Les B. (Y) Les K. (Y)  
\*\*\*Chrissy also attended meeting via Zoom and Karen was the zoom mediator.
- 3) Agenda - Les K. motions to approve agenda as written. Les B> seconds. All in Favor.
- 4) Minutes from January 11, 2021 - Les B. approves the minutes as written and Les K. seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. Les K. motions to approve Treasurer Report as presented. Chris B. seconds.
- 6) Accounts Payable - Les K. motions to pay the bills as presented. Les B. seconds. Kim (Y) Chris B. (Y) Kristy P. (Y) Les B. (Y) Les K. (Y) All in Favor.
- 7) Business from the floor - Zach and Karen in gallery.
- 8) Committee Reports -
  - a) Water -
    - 1) School Street Project - nothing new to add or has been made aware of
    - 2) New Chlorine Scale for Well #2 - has arrived
    - 3) Sewer System discussion - Kristy read information from Sharon regarding Grant information for sewer within the Village. (email is attached to minutes) Chris Barber questioned the logistics of cost. Hugh ask the Board how they would like to proceed. Kristy is to ask about criteria for someone to qualify for no cost to the resident. Village has until November 2021 to decide. Board to possibly have an informational meeting or send a survey out. Kristy is to figure out criteria and put into survey form. Les K. would like to look at survey before it is sent out. Kim asked about making a motion to get a survey in the water bill with the questions that were presented on Facebook to gage interest for septic system. No board approval needed for wording of survey since there is no action taken. Kristy P. seconds. Some discussion took place. Les B. mentions about working together to get a survey for Board approval. YES votes (4)
  - b) Park and Village -
    - 1) Tree Report - Karen is going to the Arbor Day conference for free because the Village is a Tree City. She is also in the very early stages of planning Arbor Day for the Village. Bonnie not here to see if she was able to contact Timberman.
    - 2) Carlson Refund - Hugh did not get a hold of them but Village will put refund towards next fiscal year's purchase.
  - c) Publicity - note about survey for septic and water payment box for survey returns.
  - d) Technology/Website/Facebook - nothing to add

9) Old Business

- a) Building Inspector - no change. Chris motioned to table until next month. Les K. seconds.
- b) Administrative Ordinance - Hugh to complete. Kristy P. questions when this needs to be done by.
- c) Miller St & Main - Kristy has sent an email to the Lawyer and is awaiting a reply. Kristy to send a follow up email. Kristy motions to table this until next meeting. Les B. seconds.
- d) New Resident Letter - Chris B. is working on it. Chris motions to have it tabled until next month's meeting. Les K. seconds.

10) New Business -

- a) Review Water Operator's Contract and Salary - Les K. motions to approve Water Operator contract at \$500 per month Les B. seconds. All in Favor. Kim L. motions to keep Brad as Water Operator. Les K. seconds. Kristy questioned why no Vote on Assistant water operator salary and duties. Discussion took place regarding Hugh's Assistant water operator duties and are they needed and justified. Les B. mentions All the things Hugh does. Hugh to find a list of his duties as assistant and add to the next month's meeting. Kim L is also requesting a copy of the EPA report to be emailed to her.
- b) Review Treasurer and Water Biller Salary - Kim L. motions to keep the salaries of Village Treasurer and Water Biller the same. Les K. seconds. All in Favor.
- c) Easter Planning - Chrissy is going to see what the other towns are doing and let Board know next month.

11. Next meeting March 8, 2021 at 7:00 PM

12. Les K. motions to adjourn meeting at 7:54PM Chris B. seconds.