

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday February 14, 2022

- 1) Call to order/Pledge at 7:00 PM
- 2) Roll Call - Zach B. (Y) Chris Barber (Y) Kristen (Absent/Excused) Rylee B (Y)
- 3) Agenda - Hugh would like to delete item #5 and strike open trustee. Rylee motions to approve as amended agenda Zack B. seconds.
- 4) Minutes - January 10, 2022 - Rylee B. motions to approve the minutes as presented. Zack B. seconds. All in Favor.
- 5) ~~***deleted***~~
- 6) Treasurer Report - Matt gave report. Dates are wrong December should be February 14, 2022 Zack motions to approve report as presented. Rylee B. seconds. All in Favor.
- 7) Village Account Payables - Hugh gave overview. Rylee motions to approve bills Zack B. seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.
- 8) Visitor recognition and Business from the floor - Karen Bonnell and Trevor Coffey.
- 9) Committee Reports
 - a) Water Info - Hugh got a hold of Matt Hansen regarding piping in Well #3. Project to be done by end of month. Also concern for Well #2 with the Nutrien Ag project coming. Well #2 was installed in 1972.
- **** School St. - Plan has been submitted. Jill is in contact with the board. Board is asked to authorize Hugh to sign the Executive compensation Form and tax compliance form. Hugh and Chrissy need authorization to sign loan documents, authorization of information and resolution authorizing loan documents. And Chrissy to sign Tax ID Certification. Project schedule is on file. Zack B. motions to approve Hugh and Chrissy to approve and authorize the signatures to be made. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor. Hugh recognizes the majority vote.
2. Water Building projects - Previously addressed with other projects to come.
- 10) 3. Water Operator contract - Zack motions to extend Brads contract as is outside of service dates. Rylee seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.
4. Water Billing Issues - Trevor is asking the Board to help with water bill because of the water issues he has had and the money spent to make his home have quality water. Zack motions to split his total current bill by 50% as of February 14, 2022 and from here on forth Trevor is responsible for the water charges. Rylee seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.
5. Water Information Bulletin - Zack motions to table indefinitely the sewer and water charge assistance Rylee seconds.
- b) Park/Village Property -
 1. Depot - estimates needed for work to be done. Progress report next month. Erik and Rylee to get together.
 2. Village/Hall - Window and siding to be done. Painting and other things inside to be done. Trevor Coffey to get an estimate for repair and paint work within the hall. Hugh to make contact with Greg Danekas. Projects to be completed this year.
 3. Park - shelter repairs and cost. Continued until next month.
- c) Publicity/Items for the newsletter/Technology - late water payment fees to be enforced and Easter Egg hunt
- 11) Old Business -
 - a) Computer/Printer Update - computer is still acting up. Nothing in stock and Chris is still looking. Continued.
 - b) Gaming - Zack motions to leave fees as is for now. \$25 per machine. Chris seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.

- c) Certify names - Chrissy completed the form and returned to Lee county election department.
- d) FOIA and OMA - everyone needs to complete. Chrissy forwarded the link to complete training. Need certificate at next meeting.
- e) Retention of Lawyer - Discussion took place about lawyer. Rylee motions to retain current lawyer Zack seconds.
- f) Open Trustee Position - discussion took place. Zack mentioned Kim Lancaste is interested. Kristy has information for interested parties on Facebook.

12) New Business

- a) Review retention of the people currently holding water biller and Treasurer - Zack motions to retain current water biller and Treasurer. Chris Barber seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.
- b) Easter Planning - Egg hunt to be on April 16, 2022 at 9
- c) Water, General and MFT 2022/2023 Budget Discussion - Proposed General income is \$42,633 and General Expense \$82,535 and the proposed Water Income as \$54,585 and Water Expense \$116,610 and proposed MFT Income \$11,435 and engineering to cost about \$10,000. No changes to budget. Chris motions to post proposed budget. Rylee seconds. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.
- d) Comprehensive Plan - future vision for the Village of Steward needs to be updated. It hasn't been done since 2005. Hugh ask for permission to move forward with the Comprehensive plan for the Village. Zack motions for Hugh to move forward. Rylee and Chris second. Roll Call - Zack B. (Y) Chris B. (Y) Rylee B. (Y) All in Favor.

13) Next meeting March 14, 2022

- 14) Chris B. motioned to adjourn regular meeting at 8:31 PM Zack B. seconds.