

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday January 13, 2020

- 1) Call to order/Pledge at 7:00 PM
- 2) Roll Call - Kim Lancaste (absent) Bonnie (absent) Bill W. (Y) Kristen (absent) Les B. (Y) Les K. (Y) (Quorum with Village president in attendance)
- 3) Agenda - Les B. motions to approve agenda as is Billy W. seconds.
- 4) Minutes from December 9, 2019 and December 16, 2019 - Les Bonnell motions to approve Les Kinne seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. Billy W. motions to accept Treasurer's Report and Les B. seconds. All in Favor.
- 6) Village Account Payables - Hugh just received a few bills today for general and water. Please add \$233.30 for Ted Witasik's window and \$697.68 US Treasury for a total of \$\$4,772.69 and for water add \$16.50 misc expenses \$348.84 to US Treasury for Water grand total of \$2,985.76. Billy W. motions to pay the bills with additions. Les Bonnell seconds. Roll Call - Bill W. (Y) Les B. (Y) Les K. (Y) All in favor.
- 7) Business from the floor - Frank Smardo, Millie Danekas, Karen Bonnell, Mr. Wang, and Russ Crull the Attorney for Village and Frank Smardo commented on the work being done in village. Also mentioned about the dumpster was a great idea and if it would be done again. Frank also mentioned a few concerns regarding trees at the corner of Miller and Tyler St. and the Miller St possibly needing some repairs soon.
- 8) Committee Reports
 - a) Water - Brad completed mandatory semi-annual test and proper testing procedure to be discussed at next meeting.
 - 1) Reduction of Lien - Les Bonnell motions to keep full balance of \$1405.00 Billy W. seconds. All in favor.
 - b) Park/Village -
 - 1) Depot work - discussion about the two bids took place. Billy W. motions to go Sellar's bid of \$18,190 for depot. Les B. seconds. Roll Call - Bill W. (Y) Les B. (Y) Les K. (Y) All in favor.
 - 2) Discussion on Streets within the village took place and was decided to be included in and looked at for next year's budget.
 - c) Publicity - Winners from contest
 - d) Technology Department
 - 1) Social Media Archiving - Still getting more information. Billy W. tables until next meeting. Les B> seconds. All in favor.
- 9) Old Business -
 - a) Christmas Decorating contest winners - Tom Ellis and Mrs. Bullock are winners of the \$25 Alfano's gift card. Honorable mention goes to Mark Jensen and Matt Tourdot each won a gift card in the amount of \$10 to Wal Mart gift card anonymously donated.
 - b) Ethics info - Crull suggest to pass. Hugh to fill out for next meeting. Tabled until next meeting. All in Favor.
 - c) Main St Property - Les K. motions to not pursue legal matters for Johnsons Main St property but

Les K. would like a letter sent from the board requesting repairs to be completed. No second. Motions dies. Hugh to write a letter to Mr. Brian Johnson regarding repairs. Billy W. had already spoke with him regarding repairs. Action tabled until next month.

d) FOIA - Bonnie Macklin to complete FOIA, Chrissy will take more training as FOIA officer each year.

e) Signs on 39 - Les K tabled on to next month since no information available at January meeting Billy W. seconded. Motion passed

f) Trustee eligibility requirements - Board would need to have a certified copy of convicted felony charge not arrest for them to start termination procedure. Also when signing up to run it's your own word verifying not being a convicted felon. This information is not checked by the circuit clerk. It can be checked on Lee county website or by calling State police to check. Board member asks Mr. Russ Crull what constitutes proof of conviction of felony and can there rehabilitation. The State and County website would be the most reliable check. Needs to be a certified copy that can be obtained at the Circuit Clerk's Office for \$15 showing conviction on official paper. Les B. questions Mr. Crull on residency. Can trustee temporarily be removed from residence but not disqualified from board? Mr. Crull read intention and there are not set cases available that says "x" amount of days available. It would be a case by case decision for eligibility because it doesn't state the amount of days can be temporarily gone. Mr. Crull possibly looking into this further.

**Les B. moves that we table matter of trustee's removal from office until there is a certified felony conviction by courts or until the resolution of divorce with decision of property. Les K. seconds. Roll Call - Bill W. (Y) Les B. (Y) Les K. (Y) All in favor.

10) New Business

a) Review closed session minutes - none to review.

b) Les B. motions to make permanent for next year the following Newkirk for auditor, Tess and Crull for attorney, and Chrissy FOIA officer. Les K. seconds. All in Favor. Passed.

c) Appointment of replacement trustee - not needed.

d) Certify names of people on Economic Interest forms - people need to turn them in

e) Projects - Hugh to sandblast pipes in well Les B. recommends replacement at this point as there may be condition of developing holes in them.

f) Water issues - Rhonda Burton has a water issue in the driveway and she would like the village to see what they can do something for drainage.

g) Tree Limb -Concern - An overhanging limb on tree by Rhonda Burtons and the Kessel's home. Does it belong to the village, Kessels, or Burtons? Before Village moves forward about the overhanging limbs.

11) Next Meeting February 10, 2020 at 7:00 PM.

12) Billy W. moves to adjourn regular meeting Les B. seconds at 8:25 PM.