

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday March 8, 2021

- 1) Call to order/Pledge at 7:00 PM
- 2) Roll Call - Kim Lancaste (Absent) Bonnie (Absent) Chris B.(Y) Kristen (Zoom) Les B. (Y) Les K. (Y)
***Chrissy also attended meeting via Zoom and Karen was the zoom mediator.
- 3) Agenda - Kristy wants to add under new business information on possible project in Rochelle that could impact truck traffic thru Steward and she would like to add under Miller and Main St properties to ask for a vote to have a letter sent to the lawyer to enforce ordinances. Les K. motions to approve revised agenda Les B. seconds. All in Favor.
- 4) Minutes from February 8, 2021 - Les B. approves the minutes as written and Chris B. seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. Les K. motions to approve Treasurer Report as presented. Kristy P. seconds. All in Favor.
- 6) Accounts Payable - Chris B. motions to pay the bills as presented. Les B. seconds. Chris B. (Y) Kristy P. (Y) Les B. (Y) Les K. (Y) All in Favor.
- 7) Business from the floor - EMily Lund, Rylee Bates, Zach and Karen in gallery.
- 8) Committee Reports -
 - a) Water -
 - 1) School Street Project - nothing new to add or has been made aware of from Norm or Sharon
 - 2) Sewer Discussion - some surveys are in. Zach B. questions if the exact percentage per residency cost is yet. That answer is currently unknown at this time.
 - b) Park and Village -
 - 1) Tree Report - Karen mentions that Timberman is coming at some point. She has spoken with him. Hugh mentioned weather is nicer and limbs need to be picked up throughout the Village. Kristy did email Dave Anderson about potholes and they have been filled as of Monday.
 - c) Publicity - nothing to add
 - d) Technology/Website/Facebook - nothing to add
- 9) Old Business
 - a) Building Inspector - no change. Tabled until next month.
 - b) Administrative Ordinance - Hugh to complete by next meeting. Kristy P. questions when this needs to be done by. The ordinance has been passed but just needs typed up.

- c) Miller St & Main - Kristy contacted the Lawyer and was informed that it needs board approval to send letters for Ordinance Violation. Roll call Vote was taken on whether action should be taken Chris B. (Y) Kristy (Y) Les B. (Y) Les K (no response/silence) The properties of concern are Brian Johnson at 310 Main St, Scot Harms at 418 Main St, Hugh McKiski at 211 Miller St and 215 Miller St.
 - Kristy motions to have lawyer send letter regarding enforcement of expired permit. Les B. seconds. (3) YAY (Chris Barber, Kristy Pavlak and Les B) (1) Nay (Les K). Motion Passes.
 - Kristy motions for an enforcement letter be sent to 418 Main St for unsafe. Les B. seconds. (3) YAY (Chris Barber, Kristy Pavlak and Les B) (1) Nay (Les K). Motion Passes.
 - Kristy motions for ordinance enforcement letter be sent for being unsafe and uninhabitable. Les B. seconds. (3) YAY (Chris Barber, Kristy Pavlak and Les B) (1) Nay (Les K). Motion Passes.
 - Kristy motions for ordinance enforcement letter of yard violations. Hugh asked for a second twice. No seconds. Hugh asked for discussion. Kristy comments that property at 211 Miller St has vehicle in yard possibly leaking, trash and overgrown weeds in summer. Kristy is open to revisit this discussion again . Board hearing no more comments motion dies.
 - Kristy is to prepare letter for lawyer for Hugh to forward to the lawyer. This letter is to be sent to Village email with the lawyer and Hugh on cc of email.
- d)New Resident Letter - Chris B. finished and emailed to the Board members for discussion. Discussion took place. Les K. motions to approve Welcome letter to be sent out to new residents. Les B. seconds.
- e) Review Water Assistant Salary - Kristy received email copy of duties for assistant water operator sent by Les B. No more questions regarding duties as long as the list is being completed. This topic was brought up at the February meeting and was discussed tonight.
- f) Easter planning - Les K motions to approve up to \$200 from the Easter/StewardFest to purchase coupons from Grandma Rosie's Woodfire. Les B. seconds. Roll Call Chris B. (Y) Kristy (Y) Les B. (Y) Les K. (Y) All in Favor.

10) New Business -

- a) 2021 2022 Proposed Budget - Hugh makes sure everyone has a copy and would like to vote on it next month. Some discussion took place. Les B. motions to table 2021/2022 Proposed Budget until next meeting. Les K. seconds. All in favor.
- b) Jackpot Project and Extra Truck Traffic - some discussion took place but Board was mostly unaware of this project. Board is to keep ears open for new information possibly to present at next Board meeting.
- c)

11. Next meeting April 12, 2021 at 7:00 PM

12. Chris B. motions to adjourn meeting at 8:17PM Les B.. seconds.