

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday November 11, 2019

- 1) Call to order/Pledge at 7:06 PM
- 2) Roll Call - Kim Lancaste (Y) Bonnie (Y) Bill W. (Absent) Kristen (Absent) Les B. (Y) Les K. (late)
- 3) Agenda - Kim would like to add under new business the Steward FOIA form to be on website and available to residents (already available but to be added to website) and road signs on 39, Bonnie would like under new business personnel discussion, and add International property Maintenance Code Book. Kim motions to approve amended agenda with the following additions and Les Bonnell seconds. All in Favor.
- 4) Minutes from October 14, 2019 - Hugh asked #8,a.,1 - be changed to a climate controlled room and Kim would like it changed the committee reassignment wasn't completed. Bonnie motions to approve the minutes as amended. Les Bonnell seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. Les K. motions to accept Treasurer's Report and Kim seconds. All in Favor.
- 6) Village Account Payables - Two additional bills for snow removal added in the amount of \$100 and \$200 and also the addition of \$56 to Kim L.
 - a) Quote from USA BlueBook - need a different tester than what was purchased.
 - b) Cream City Scale - have not received yet** Bonnie motions to pay the bills with the additional three bills added and purchase new tester and return previous one purchased from USA BlueBook. Les Bonnell seconds. Kim L (Y) Bonnie M. (Y) Les B. (Y) Les K (Y) All in Favor.
- 7) Business from the floor - Karen Bonnell in gallery and Zach Burkhart arrived later.
- 8) Committee Reports
 - a) Water
 - 1) Hugh gave update. - Brad working on lead report and CCS need to be done again.
 - 2) Hugh contacted Norm for water main project. Norm arrived later in meeting to discuss water lines. \$45,000 per block and 14 possible blocks costing roughly \$700,000.
 - 3) Well Building needs work - Hugh found paint for about \$35 a gallon. This project currently on hold.
 - b) Park/Village -
 - 1) Depot estimates - Kim got an additional quote for work to be done. Les Bonnell would like to compare the two quotes at next meeting. Kim L. motions to table until next meeting Les B. seconds.
 - 2) Tree Removal Updates - Just waiting for work to be completed.
 - 3) Dumpster Discussion- Dumpster project was a success and possibly do again in spring.
 - c) Publicity - Nothing to add for the December Newsletter
 - d) Technology Department
 - 1) Other forms of payments - Online Bill pay is now available for a small processing fee on website and in office.

9) Old Business -

- a) Village Attorney change - Hugh recommends Tess and Crull at the rate of \$225 per hour. Bonnie motions to have Tess and Crull as our attorney for three months. Les Bonnell seconds.
 - 1) Cannabis Law - no need to worry about it until the issue arises.
 - 2) Ethics - attorney is looking into it.
 - 3) Main Street Property - Bonnie Macklin makes a motion to have Hugh ask attorney and go forward with the Main Street property. Les Bonnell seconds. Kim L (Y) Bonnie M. (Y) Les B. (Y) Les K (N) Motion Passes with a 3-1 vote.
- b) Tax Levy - Bonnie motions to pass tax levy as presented. Les K. seconds. All in Favor.
- c) FOIA/OMA - discussion took place on who was left to take mandatory testing. Bonnie to complete FOIA
- d) Plaque for swing - Per Zach Burkhart it is to be ordered in the spring.
- e) Christmas Decorating contest - Bonnie motions to do Christmas decorating contest same as last year with winners being picked by the two local scouts by December 24, 2019 and then announced on social media. Kim seconds.

10) New Business

- a) Signs on 39 regarding truck traffic - Kim to follow up on this matter. Tabled until the next meeting.
- b) International Property Maintenance Code Book - Kim motions to update the Villages IPMC 2015 to IPMC 2018. Bonnie seconds.
- c) Personnel - Hugh to check with Crull and Tess concerning residency issues for current trustees.

11) Next Meeting December 9, 2019 at 7:00 PM.

12) Bonnie M. moves to adjourn regular meeting Kim L. seconds at 9:00 PM.