

Minutes

Regular Meeting of the Board of Trustees

Village of Steward, Illinois

402 Main Street

7:00 PM Monday October 14, 2019

- 1) Call to order/Pledge at 7:02 PM
- 2) Roll Call - Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (late)
- 3) Agenda - Under New Business to be added as letter (e) dumpster, (f) Nicor gas business, and (g) decide tax levy amount. Kristy would like to add Brian Johnsons permit under old business. Hugh would like to add under water #2 and #3 fluoride and multi tester. **Discussion also took place regarding the executive session that was asked for by Bonnie Macklin at the September meeting. (We) the board need a final decision about going into an Executive session and regarding the vote being correct in the August Meeting. Bonnie makes a motion to approve amended agenda with addition and Kim L. seconds. All in Favor.
- 4) Minutes from September 9, 2019 - Bonnie motions to approve the September amended minutes as presented. Kristy seconds. All in Favor.
- 5) Treasurer Report - Matt gave report. Building should be \$625 and Misc \$75, park donations instead of park to be changed on report, and \$52.50 should not be in the celebration column. Les K. motions to approve Treasurer Report as corrected. Billy seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
- 6) Village Account Payables - Bonnie questions the amounts under check # in reports. They are to be disregarded as they are an error. \$114.75 added to general list and that total should be \$191.75 for general. A check IDR for \$348.84 from water which brings that total to 2227.14 for Water. General had a few additions of \$10.70 to Norah Jeter and \$200 for Jason Pavlak for the benches for celebration garden which makes generals new totals to be \$2121.85. Bonnie Macklin motions to pay the bills as amended. Kim L. seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor. Discussion took place regarding doing the finance part differently with more help and possibly 15 minutes before monthly meeting.
- 7) Business from the floor - Karen Bonnell, Zach Burkhart, Pastor Meghan, and Lisa Arne
Zach questions whether or not there will be a plaque for the new swing at fire department.
- 8) Committee Reports
 - a) Water
 - 1) Hugh gave update. - Hugh is working with Brad to find out what to do about keeping room climate controlled.
 - 2) Purchases needed - Fluoride scale is no longer repairable. Previous scale was purchased for \$1971 and USA Bluebook has a tester for Brads daily testing needs for \$1,161.12. Bonnie motions to purchase the scale from Cream City and multi tester for Well #3 from USA Bluebook . LK seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
 - 3) Well Building needs work and repairs need to start
 - b) Park/Village -
 - 1) Gravel - All paid off and one resident left to complete
 - 2) Tree Removal Updates - Waiting for email confirmation on insurance but has already been approved.

- 3) Celebration Garden discussion - Irrigation system to be done when help is available so possibly next year.
- 4) Depot Estimates - No more estimates to add at this time but Kim and Les K to get estimates on roof and windows. The windows to be as close to original and the roof metal.
- c) Publicity - Conor O'Rorke tournament at the school, water department purchases and Christmas decorating contest.
- d) Technology Department
 - 1) Other forms of payments - Chrissy to complete an online class as part of finalizing the online bill pay and should be up and running by next water bill time.
- e) Ordinance Committee - Nothing to add.
- 9) Old Business -
 - a) Snow Plow Bids - LK motions to continue to have previous snow plower Brandon Schaneberg at the rate of \$100 per hour. Billy W. seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
 - b) Ethics - going to be addressed with new attorney
 - c) Committees - finance committee changes - bills need to be presented 48 hours before meeting and possibly post agenda 7 days before. Committee reassignment took place but not finished.
***Hugh to contact engineer to start estimate for water issues.
 - d) FOIA/OMA - discussion took place on who was left to take mandatory testing. Chrissy got paperwork to Bonnie and Billy at meeting. Kristy had a copy.
 - e) Johnson property on Main St - referred to attorney regarding matter of not completing the work.
- 10) New Business
 - a) Insurance Renewal - LK motions to approve RMA insurance with the IML for the amount of \$5,221.17 Kim seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
 - b) ATV Ordinance Discussion - Billy hearing complaints and is tabled until next meeting.
 - c) Village Attorney Change - Kim brings up a few suggestions Brent Wagner from Rochelle and Dana Considine from Dixon. Hugh asked if he can pick an attorney as needed until next meeting If legal action comes up. Les K. motions for Hugh to be able to pick out attorney as needed until board approves a permanent one next month. Billy W. seconds . All in favor.
***discussion of by-laws take place
 - d) Discussion on Cannabis tax - Kim begins to make motion but withdraws it.
 - e) dumpster - Les K. motions to approve dumpster for the village of Stewards use at the cost of approximately \$600 on October 26, 2019 supervised by Billy and Les Bonnell. Billy seconds. Kim Lancaste (Y) Bonnie (Y) Bill W. (Y) Kristen (Y) Les B. (Y) Les K. (Y) All in Favor.
 - f) Nicor gar - Les K motions to approve gas ordinance. LB seconds.
 - g) Tax Levy Amount - Bonnie motions to do tax levy amount 103% Les Kinne seconds.
- 11) Next Meeting November 11, 2019 at 7:00 PM.
- 12) Les K. moves to adjourn regular meeting Bill W. seconds at 9:21 PM.